



Riverglades Elementary Laptop Distribution

****You do not need to pick up a laptop if your child has access to a computer at home.***

You can use a Macbook, Windows 10, or an iPad.*

Pick-up Times

Laptop Distribution will be held on Friday, March 20 from 8:00 a.m. – 2:00 p.m.

Grades 3-5 distribution will begin at 8:00 a.m.

Grades K-2 distribution will begin at 11:00 a.m.

Parents of students in both grade level groups distribution time will begin at 8:00 a.m.

****** You must have a photo ID and be the parent/guardian to pick up laptops******

Procedure for Laptop Distribution

1. Please complete both the District and the Riverglades' surveys prior to arriving on Friday.
2. Access to the campus will be through the parking lots. Community gates will remain locked for safety and security.
3. An attendant will greet you at the gate as you enter. They will need your child's name and cell phone number.
4. After you give your name and number, please find a parking space and wait for a phone call from school staff to enter the building and begin your distribution process. This will alleviate long lines and allow for social distancing. Please remain in your cars until called.
5. Once you are called, please promptly enter through the front gate to keep the process moving at an efficient pace.
6. You will be directed to the back entrance of the media center.
7. Once you enter, if you have already filled out the District and Riverglades surveys you will be directed to the laptop pick up area. If not, you will be directed to an area to complete the surveys first.

District Survey: <https://www.browardschools.com/bcpspropertypass>

School Survey:

<https://forms.office.com/Pages/ResponsePage.aspx?id=y7Ws7nBTWEOpaqN4PJXUIu3psxOFWt1PuFWdHPXtTexUMUI3S1ZKTThHQlhISjBWTDVXMzlXWkg3Vy4u>

8. After receiving your laptop (s) you will proceed to the media center to set up a student profile. This must be done on-site at Riverglades in order for your child to have access to the required resources at home. To expedite the process, please have the following information.
 1. Please have your child's ID (06 number)
 2. Please have your child's birthdate
 3. Please have your photo ID
9. Once you are done, you will be directed to the appropriate exit and our custodial staff will sanitize all surfaces in preparation for the next parents/guardians.

Please help us maintain a safe environment by sending only one of the registered parents/guardians to pick up the laptop(s).

During this challenging time-Comcast has expanded its internet essential program, which offers free internet services for 60 days. For more information, please visit internetessentials.com or call 1-855-846-8376.

Thank you for your patience and stay healthy and safe!